

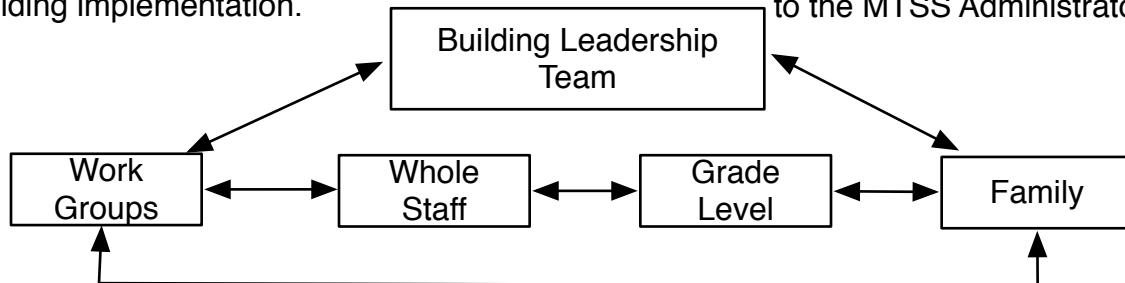
- MTSS Administrator reviews data and provides either general updates or specific preliminary data summary (depends on the time of the year) to the administrative team.

- Administrators are providing information to MTSS Administrator around implementation data, status updates on the Building Level Action Plan Support Tool and identified potential obstacles to implementation.

Administrative Team (e.g., Building Principals, District Level Administrators, Director of Transportation, etc.)

- Principal reports back to the team that the areas of success and identified challenges were communicated to the MTSS Administrator for the the District Implementation Team to act upon. The principal provides the team with the response from the MTSS Administrator and possible next steps that the District Implementation Team will take to support building implementation.

- Building Leadership Team, with the Principal, reviews data and status updates on the Building Level Action Plan Support Tool and plans for various systems, practices, and programs being implemented within the building. Building Leadership Team identifies needs and challenges impeding implementation that the Building Principal communicates to the MTSS Administrator.



- The Building Leadership Team reviews data on a regular basis to identify priorities for implementation across the tiers. These data and priorities are communicated to whole staff and families.
- Staff are aware that priorities will be addressed through establishing work groups and provided opportunities to provide input and feedback to the work groups.
- Work groups and/or grade level teams will be responsible for addressing priorities, examining data, and identifying communication bullets that outline what the building leadership team needs to know (status updates/challenges), what staff need to know, and what families need to know. Communication bullets should be discussed with staff during staff meetings and communicated to families on a regular basis (i.e. family newsletters, parent meetings).